



500 N Main Street (P. O. Box 66) Danbury, North Carolina 27021

## **SERVICE ORGANIZATIONS, CHURCHES AND NOT-FOR-PROFIT ORGANIZATIONS APPLICATION AND INFORMATION**

**September 8th and September 9th, 2018**

**Hours: Saturday, 9:30 a.m. until 6:00 p.m.**

**Sunday, 11:00 p.m. until 5:30 p.m.**

The Stokes County Arts Council makes every effort to support service and not-for-profit organizations whose work benefits all of our citizens. As space allows, we are happy to provide organizations with the opportunity to inform the public of their work. Our policy regarding service and not-for-profit organizations that request a booth at the Stokes Stomp is as follows:

- **Organizations will be provided a 12 x 12 booth space on a first come first serve basis. There are a limited number of spaces available. The fee is \$40.00 and must be received by the Stokes County Arts Council by July 13th. After July 14th, the fee for a 12 X 12 booth space increases to \$80.00. This is not a fund raising opportunity for your organization. Selling of raffle tickets and asking for donations is not allowed.**
- **\*The Danbury Volunteer Fire Department may sell raffle tickets because of their partnership with the Stokes County Arts Council in providing safety and traffic services.**
- **However, if you would like to have a booth to sell items, then information concerning what you will be selling is required on the application that will be given to the Stokes County Arts Council along with the following fee.**
  - (a) EARLY BIRD DISCOUNT: \$75 PER SPACE if booked by May 18<sup>th</sup>. Money and contract must be received by May 18<sup>th</sup> to receive the early bird discount.
  - (b) \$90 per space if booked May 19<sup>th</sup> through August 3<sup>rd</sup>.
  - (c) \$105 per space if booked August 4<sup>th</sup> through August 17<sup>th</sup>.

**Service Organizations, Churches and Not-For-Profit Organizations are encouraged to submit applications and vendor fees prior to August 14<sup>th</sup>. (Without Approval of Vendor Application and Fee, the Stokes County Arts Council cannot guarantee a space after Friday, August 17<sup>th</sup>).**

- **Please feel free as a nonprofit organization to provide our patrons with information regarding your organization, give demonstrations, and hand out printed materials regarding the services you provide.**
- **We ask that you do not do activities for “gratis” that the Stokes County Arts Council does to raise monies for art programs such as face painting, music, plays, nor any sale of baked goods, soft drinks and water, balloons, etc. The Arts Council reserves exclusive rights to the selling of these items. No exceptions.**
- **Please make sure your booth is staffed at all times as we cannot be responsible for any damage or theft that might occur.**

#### **Terms and Conditions:**

- All not-for-profit spaces are assigned on a first return, first served basis. You may not reserve a spot.
- The Arts Council shall not be liable for cancellation of the festival due to an act of God or other cause for cancellation as deemed necessary by the festival committee or the Stokes County Arts Council. In the event the festival is cancelled by the festival committee or the Stokes County Arts Council, written notification will be sent to the service organizations, churches and not-for-profit organizations prior to the event and this agreement will be terminated. A full refund will be made to the organization if the cancellation is made by the festival committee or the Stokes County Arts Council.
- Demonstrations by artists or craftspeople are encouraged. – Electricity will **NOT** be provided.
- No alcoholic beverages allowed.
- No camping or open fires.
- Swimming and recreation will be at your own risk.
- The Stokes County Parks and Recreation Department and the Stokes County Arts Council are not responsible for accidents.
- Dogs **MUST** be on a leash.
- No horses allowed in the park.
- No firearms of any kind are allowed.
- If you plan to have a tent the following will apply to you: Tents may be inspected for: Flame retardant treatment of tents and any decorations. An affidavit shall be retained at premises of tent, attesting to the following: Fabric Manufacturer, MFG Fabric Lot No. must be U.L. 214 listed, have Calif. Fire Marshall Reg. No. Exits shall be 36 inches and remain open and unobstructed at all times. All tents and areas at the Stomp will be inspected.
- Organization must also agree to Stokes County Rules & Regulations for the use of Moratock Park.
  - ❖ No cooking equipment shall be near exits, aisles, or combustibles.
  - ❖ No hay or straw within 35’ of tents or structures unless treated with an approved fire retardant.
  - ❖ “No Smoking” signs shall be placed in the tent areas.
  - ❖ No fireworks or open flame devices will be allowed in tents.
  - ❖ A 2-A rated fire extinguisher shall be provided in the tent areas every 75’.
  - ❖ Tents of over 500 sq ft. will have their own 2-A rated extinguisher.
  - ❖ **An unobstructed fire department access of 12ft wide shall be maintained for emergency apparatus.**
  - ❖ A 2’-3’ area will be kept between each tent, including any guide ropes attached to tents.
  - ❖ Before the opening of Stomp, the Fire Marshal’s Office will make an inspection of the area to see that these requirements are met.
  - ❖ **Vendors are discouraged from leaving the Stokes Stomp until program completion on both September 8<sup>th</sup> and September 9<sup>th</sup> regardless of the times noted on the application. The only exception will be in the case of an EMERGENCY. Absolutely no cars will be allowed in the**

parking lot by the main stage until the music is over and all patrons have left the area. This will be strictly enforced.

- ❖ If a cancellation is made by the vendor, a letter must be submitted to the SCAC Stokes Stomp Committee explaining the circumstances involved with regard to a refund request. Refunds will incur a \$10 administrative fee. No refunds after August 1, 2018.
- ❖ Cancelled Checks or Charge Receipts serve as a vendor's guarantee of space at the Stokes Stomp.
- ❖ A vendor will receive two parking passes (ballfield parking). There will be parking at Government Center again this year and there will be shuttle service available.

## **POLICY STATEMENT**

### **STOKES COUNTY ARTS COUNCIL STOKES STOMP, FESTIVAL ON THE DAN**

(Amended 3/8/18)

The following policies will be used at the Stokes Stomp, Festival on the Dan regarding political candidates in a non-partisan manner:

- ❖ No announcement, recognition or speeches shall be made from the stages, nor shall any amplified public address system be used by any candidate in the park during the duration of the Stomp.
- ❖ Candidates are asked not to give away items which would encroach on the market of items sold at the Stomp by the Arts Council such as T-shirts, baked items, cookies, brownies, drinks, and bottled water.
- ❖ All persons working in an official capacity with the Stomp including food booths, and all persons wearing official staff T-shirts of the Stomp shall not display, distribute, or disseminate campaign material while acting in an official capacity with the operation of the Stokes Stomp.
- ❖ Political parties, candidates or organization must purchase a booth space for the purpose of distributing campaign material or registering voters.
- ❖ As a courtesy to our patrons, please **DO NOT** canvass the Stokes Stomp Festival grounds. You will be asked to return to your booth to distribute your information.



**44th Annual Stokes Stomp Application**

I, \_\_\_\_\_, representing \_\_\_\_\_  
\_\_\_\_\_, have read this policy statement and agree to  
abide by the guidelines therein.

\_\_\_\_\_  
Signature of Representative

\_\_\_\_\_  
Date

**Please print below:**

NAME OF ORGANIZATION \_\_\_\_\_  
CONTACT PERSON \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
TELEPHONE NUMBER(S) \_\_\_\_\_  
E-MAIL ADDRESS \_\_\_\_\_

**Please provide us with a brief description of what your organization plans to do. (Pass out literature, talk to people, give demonstrations, etc.) If you are going to hand out free literature, please enclose a sample.**

**Or if you are opting for the \$80 fee (fund raising opportunity), please give us a short description of the items you plan to sell. Please review rules and policies above before listing items for sale or for gratis. THANK YOU!**

**A LIST OF ITEMS FOR SALE IS REQUIRED.**

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List of items for sale and price:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(If you require additional spaces to list the items you plan to sell, please feel free to use the back of this agreement or submit on a separate sheet of paper.)

If you have additional questions, please call (336) 593-8159 or email us at [felicia@stokesarts.org](mailto:felicia@stokesarts.org)

**Mail Applications To:**

**Stokes County Arts Council**  
**Attn: Stokes Stomp Committee**  
**P. O. Box 66**  
**Danbury, NC 27016**

**Lodging Info – Visit the Stokes County Website: <http://www.hangingrock.com>**

**Or download the app at [www.hangingrock.com/downloadapp](http://www.hangingrock.com/downloadapp)**